



St. Gilbert's SAS Booking form



Payment in full is required with this booking (BACS preferred)

Name of child/children:

Ad hoc/Termly

Please insert the number of sessions you require

Week Beginning	Breakfast Session	After School Stay and Play with snack Collection by 5pm	After School Full Session with snack Collection by 5.30pm	Daily Charges	Staff use only			Signature of Parent Carer
					Total	Time in	Time out	
Charge per session	£5.30	£7.40	£9.50	Total				
Monday								
Tuesday								
Wednesday								
Thursday								
Friday			Not Available					
Total								

METHOD OF PAYMENT: Preferably by BACS to Account No 00878606 Sort Code 30 98 02

Government funded hours to be claimed for SAS sessions

Cash/Cheque

Receipt No

Fees include breakfast/snacks

TERMS: By making a booking you confirm agreement of these terms. Payment with booking please.

48 hours notice required for cancellation of booking. Where children are absent due to holiday or sickness their parents/carers will be expected to pay the full fee

Please note if children are not collected on time late charges will be added (£3 per child for every 15 minutes late)

Unless prior arrangements have been made, if payment is not received after 14 days from the 'Week Beginning' date on your invoice, an additional 5% will be added to your invoice

Staff use only	Notes						
Payment received by	initials	Date Payment received	00/00/20	Method of payment	BACS/ Cheque/ Cash/Funded	Payment Reference	Amount received